



**CALIFORNIA**

# Technician/AGR Administrative Instruction

National Guard Technicians - CAL NG Active Guard/Reserve

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**MILITARY DEPARTMENT**

**P. O. BOX 269101  
Sacramento, CA 95826-9101**

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**NUMBER**

03-34

NO EXPIRATION DATE

12 July 2003

## **Statutory Appointment/Separation Authority of Federal Technicians**

1. The Secretary of the Air Force or Secretary of the Army grants the State Adjutants General authority to employ and administer National Guard Military Technicians (dual and non-dual status) as Federal employees in accordance with Title 32 United States Code 709 (d), Technician Personnel Regulation, Chapter 7, and where applicable Title 5 United States Code.
2. This authority consists of the appointment of National Guard Technicians as Federal employees and the authority to convert, promote, reassign, change to lower grade, suspend, furlough, reduce pay or separate, in accordance with appropriate regulations.
3. The Adjutant General has delegated this sole authority to the Human Resource Office. This permission is the administrative authority necessary to carry out legal and program responsibility for the National Guard Military Technician workforce.
4. All Directors, Commanders, Managers and/or Supervisors of the California National Guard must process the Standard Form 52, Request for Personnel Action, and forward to the Human Resources Office to effectuate any personnel action identified in paragraph 2 of this memorandum. When processing a separation action, contact the POC prior to counseling a technician. This action will ensure that administrative and legal actions have been addressed correctly.
5. Please direct any questions to 1<sup>st</sup> Lt Ewing 6-3402, DSN 466-3402, (916) 854-3402.

FOR THE ADJUTANT GENERAL:

LAWRENCE D. COOPER  
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Director, Human Resources Office

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